

BLUE BIRD DAY CARE AND LEARNING CENTER

1512 Wyoming Blvd NE

Albuquerque, NM 87112

505-294-3635

PARENT HANDBOOK AGREEMENT FORM

Dear Parent and/or Guardian:

We are providing you with Blue Bird Day Care and Learning Center's Parent Handbook listing the center's Policies and Procedures. Please read the entire Parent Handbook *especially note the policies on late payment charges, absences and disenrollment of your child*. Blue Bird Day Care follows and adheres to these written policies very closely. **NO EXCEPTIONS!** This is necessary in order to help ensure a quality program as established by the National Early Childhood Program Accreditation (NECPA) Agency, and the Department of Children, Youth, and Families (CYFD).

Sincerely,

Ms. Michelle Rascon, Director

I/We have read and understand the policies and rules of Blue Bird Day Care and Learning Center, and I agree to abide by said policies and procedures. **INCLUDING THE NO DROP OFF BETWEEN 11-2PM POLICY (NAP TIME)**

Child's Name: _____

Signature of Parent and/or Guardian

Date

CONFIDENTIALITY POLICY

I/We at Blue Bird day care understand that all information regarding all clients and file material for all families are strictly confidential. This means that any information that I/We may derive through conversation or written statement regarding any clients or their families should not be discussed in any way to those outside of the program.

Director's Signature

Date